

**LEGISLATIVE ASSEMBLY SECRETARIAT
NATIONAL CAPITAL TERRITORY OF DELHI
OLD SECTT., DELHI**

F.No.16(80)/2016/LAS/CT/ 8238

Dated : 14-10-16

To

Computer Cell of DVS for uploading on departmental website.

**Subject: Arrangement of tent and Lighting etc. at the premises of
Delhi Vidhan Sabha.**

Sir,

I am directed to convey the approval of secretary (LA) for calling quotation for making arrangement of Tent & Lighting in the premises of Delhi Vidhan Sabha. You are requested to provide the rates of the items detailed in the annexure 'A'

Quotations must be submitted in favour of "Head of the Office/Dy. Secretary, Room No. 127, Delhi Legislative Assembly Secretariat, Old Secretariat Delhi 110054" on or before **04.11.2016 at 3.00 P.M.** positively. The quotations will be opened on the same date i.e. **04.11.2016 at 3.30 P.M.** by the Purchase Committee in presence of bidder (s) if any. The approved rates of L-1 Bidder shall be valid with this Sectt. for a period of One year from the acceptance of the rates by the Assembly Secretariat.

Yours faithfully,


(Manjeet Singh)
Deputy Secretary (CT)

Annexure 'A'

Sl No.	Item Name	Unit/Basis	Rates in Rs
1	Banquet Chair with cover	Nos	
2	Table with cover	Nos	
3	Round Table with cover	Nos	
4	Carpet/Red runner	Sft	
5	Big Air Circulator Noiseless	Nos	
6	Stall canopy with cover	Sft	
7	Hologen Light 500 watt	Nos	
8	Metal light 150 Watt	Nos	
9	Silent Generator DG set 62 KVA	Nos	
10	Chandni	Sft	
11	Halwai Ceiling with w/p	Sft	
12	Kannat	Sft	
13	Sofa Two Seater with Cover	Nos	
14	Rice Light	Nos	
15	Silent Generator DG set 125 KVA	Nos	



TERMS & CONDITIONS

01. Sealed quotations are invited from the reputed Firms/Institutions who are having VAT/Service Tax number. The sealed quotation on the prescribed performa duly filled in and addressed to the Head of the Office/Deputy Secretary, Delhi Legislative Assembly Secretariat".
02. Quotation should be marked on envelop "QUOTATION FOR THE TENT AND LIGHTING ETC."
03. The quotation must accompany with DD of Rs. 3000/- drawn in favor of "DDO, Delhi Legislative Assembly" as EMD. The EMD of the all the bidders shall be returned. Quotations without EMD shall not be entertained.
04. The firm whose quotation is accepted being the L-I Bidder shall deposit Performance Security for an amount of Rs. 5,000/- (Five Thousand Only/-) in any of the following forms i.e. an Account Payee DD or Fixed Deposit receipt from a Commercial Bank, or Bank Gurantee from a Commercial Bank in favour of DDO, Delhi Vidhan Sabha within 10 days from the date of issue of award of work by this Secretariat. No interest will be payable on this amount. In case of breach of contract by the contractor, the Performance Security shall be forfeited by the Government and the firm shall be blacklisted in addition to the termination of the contract.
05. The contract/rates shall be valid upto the period of One Year from the date of issuance of work order by this Secretariat. The Secretariat shall reserve the right to curtail or to extend the validity of contract on year-to-year basis on the same rates and terms & conditions at the discretion of the Secretariat.
06. The column shall be clearly filled in ink legibly or typed and the tenderer shall take care that the rate may be written in such a way that Interpolation is not possible.
07. The estimated value of the said work of all items as mentioned is approximately Rs. TWO Lacs just on presumption basis and the same depends upon the actual requirement.
08. No advance payment will be made and the payment will be made only after completion of works
09. Since the said tent and lighting etc. works are to be carried out on very emergent basis, the works should be started within prescribed period of time i.e. within 02 days of placement of work order.
10. The Secretariat shall reserve the right to terminate the contract at any time if the services are not found satisfactory.



11. Payment will be released within one month from the submission of bills as per satisfaction of user end.

12. In case of urgency of the said works, if the firm fails to carry out the works, the contract will be terminated.

13. If the quality of the material/works does not found upto the mark, penalty as decided by the Competent Authority will be imposed in addition to termination of the contract

Arbitration

14. In the event of any question, dispute or difference arising between the parties relating to the interpretation and applications of these provisions of this agreement, such disputes or differences shall be resolved amicably by mutual consultations and on failure to do so shall be referred for arbitration to the nominee. The decision of Arbitration to the agreement in this regard shall be final and binding upon both the parties.

15. The venue for arbitration will be New Delhi.

Documents to be submitted

16. The prospective bidders shall furnish the following documents alongwith the quotations;

- a. Self attested copy of PAN, TIN No & Service Tax No.
- b. An undertaking to this effect that the Agency has not been blacklisted by any of the Department/Organizations of the Govt. of India/Govt. of NCT of Delhi and no criminal case is pending against the said firm;
- c. Terms and conditions duly accepted/signed with the stamp of the prospective bidder.

